

**Exhibit A. Readiness File Checklist**

<input type="checkbox"/>	1.	Collateral File
	<input type="checkbox"/>	Mortgage Information Sheet
	<input type="checkbox"/>	Homeowner payment history
	<input type="checkbox"/>	Copy of recorded mortgage
	<input type="checkbox"/>	Original homeowner promissory note
	<input type="checkbox"/>	Current Title Opinion or Title Guaranty (Title Insurance outside Iowa)
	<input type="checkbox"/>	Evidence of homeowner's property insurance paid
	<input type="checkbox"/>	Flood hazard determination
	<input type="checkbox"/>	Appraisal at time of closing
	<input type="checkbox"/>	Homeowner application and income verification
<input type="checkbox"/>	2.	Certified June 30, 2016 <i>Mortgage Portfolio Quality Report (available on HFH-IA's website)</i>
<input type="checkbox"/>	3.	Historical Sources of Support
<input type="checkbox"/>	4.	A "count" and brief narrative of program production goals (include new construction and ABWK)
<input type="checkbox"/>	5.	Current 1-3 Year Fund Development Plan, including planned fund sources, amount, timing, & responsible committee or staff person
<input type="checkbox"/>	6.	Agreement to adhere to all HFH-IA Loan Fund Requirements (Exhibit B.)