

**AmeriCorps Mobile Response Team Reservation Form**

[**www.iowahabitat.org/mobile-response-team**](http://www.iowahabitat.org/mobile-response-team)

**What is MRT?** Habitat for Humanity of Iowa’s **AmeriCorps Mobile Response Team** is an AmeriCorps funded resource for Iowa Habitat Affiliates and Volunteer Iowa. The MRT’s primary focus is disaster preparedness and response. Its secondary priority is assisting with non-disaster related housing needs in communities across Iowa. The team consists of 1 construction manager (Les Gunderson, lgunderson@iowahabitat.org) and AmeriCorps members throughout the year.

**How to utilize the team:**When the team is not on deployment for a disaster, they are available to serve at affiliates across the state of Iowa. **Disasters will always take precedence even if an affiliate has already reserved the team for that time.** Example activities for the MRT could include new house builds, home repairs, ramp builds, volunteer coordination, blitz builds, and more.

**Affiliates must complete the form on the second page to request the team and email to Katie Sylvis,** **kzellmer@iowahabitat.org** **who will coordinate with the team.**

**Affiliate Responsibilities:** Affiliates who take on the team must provide the listed resources below. While providing food is not required it is highly encouraged for the morale of the traveling team.In the past affiliates have partnered with local churches, homeowners, or volunteers to accomplish this.

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| **Local Affiliates must provide the following if the team is traveling less than 1 hour one way** (Subject to change based on MRT Construction Supervisor discretion) | **Habitat Iowa will provide** |
| Mileage to the site and back at the current Habitat Iowa organizational rate after the free trip | Habitat Iowa will provide 1 free round trip each week |
| Donated food as much as possible | Members will be responsible for their own food when food is not donated.  |
| **Local Affiliates must provide the following if the team is traveling greater than 1 hour each way and have more than 6 hours of work to complete.** (Subject to change based on MRT Construction Supervisor discretion) | **Habitat Iowa will provide** |
| Sleeping location (church, volunteer house, YMCA camp etc.) | Cots and bedding |
| Access to a kitchen and shower daily | Coolers for food storage |
| Mileage reimbursement for MRT travel if traveling more than 1 time per week to your service site.  | MRT Vehicles and Trailers |
| Donated food as much as possible | Members will be responsible for their own food when food is not donated.  |

**AmeriCorps Mobile Response Team Reservation Form 2024**

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| **Request Date:**  |  |
| **Affiliate Name:**  |  |
| **Affiliate Contact information for project details:**  |  |
| **If different from above, please list contact information for construction staff to provide information on needed equipment and scope of work.** This person would be contacted by the MRT construction supervisor for planning purposes. |  |
| **How many days or hours do you need the MRT?**  |  |
| **What are the specific dates you are needing, if applicable? Is your timeline flexible?** |  |
| **What will the MRT be doing?**  |  |
| **What is a potential back up activity if you have bad weather preventing service outside?** |  |
| **Do you need MRT staff to accompany the team?** 1. MRT members on their own
2. MRT members with Affiliate Construction Staff
3. MRT members with MRT Construction Manager
 |  |
| **Where is the project located?**  |  |
| **Is this project related to a disaster? If so what disaster?** |  |
| **Where will the members be staying if applicable?** (If you do not have a plan yet, leave this section blank. Affiliates will eventually need to know these details before the team will be sent to them.)  |  |

By completing this form, this affiliate understands that it is responsible for listed requirements on page 1 which is based on the distance from the Mobile Response Team and scope of projects.